

Green Tech High Charter School
Board Meeting Minutes
Thursday, December 1, 2022

Present: Matthew Toporowski, Board Chair, Dona Bulluck, Isaiah James, Pamela Williams

GTH Staff: Dr. Teresa Haig Nicol, Acting Principal, Dr. Kimberly Davis, Tanya Ford, Kelly Sweeney, Alexandra Morazan

Guests: None

The meeting was called to order at 5:56 pm, by the Board Chair, Matthew Toporowski.

Public Comment: None

Motion

Dona Bulluck moved that the board minutes of October 28th be approved with the amendment in respect to Dr. Teresa Haig Nicole, appointed as Acting Principal of the High School and Dr. Kimberly Davis appointed as Acting Principal of the Middle School, effective Oct. 3rd 2022 until such a time as permanent appointments are made. The motion was seconded by Matthew Toporowski. The motion was carried unanimously.

Dona Bulluck moved that the Contract for Consultant Services for a Principal Search, led by Mike Ford be adopted. The motion was seconded by Isaiah James. The motion was carried unanimously.

Pamela Williams moved that the Resignation of Madalyn Royal, effective Nov. 17, 2022, be accepted by the board. Dona Bulluck seconded the motion. The motion was carried unanimously.

Pamela Williams moved to adopt the Executive Success Coaching Contract from Dr. Paul Miller to provide supportive mentoring services, effective November 15, 2022. Dona Bulluck seconded the motion. The motion was carried unanimously.

Finance Report was reviewed by the Board (attachment on file)

Kelly Sweeney informed the Board that:

- We have remained in good financial shape.
- Kelly walked the board through the financials with clarity.
- Isaiah James asked if Mr. Ford would be paid up front or in installments. Our Chair informed the board that the consultant service would be paid at the conclusion of the Principal search.

Principal's Report:

- Our enrollment is currently at 414
- GTH Feeds the Community was a great success
- Coaching sessions have begun. The coaches' are providing excellent feedback and are working to help teachers improve their instructional delivery.
- The Deans and Instructional Team are leading PD's during Community Hour for new teachers that were hired after August. The focus is delivery of instruction and school culture.
- Dr. Haig attended the Albany City Council meetings with the PTO representatives to continue the discussion on safety of students' commuting to and from school. The goal of the meeting is to get support from Council members around getting a stop sign, traffic light, and possible speed bumps in the front of Green Tech. As a result of the PTO visit to the Albany City Council meetings, Mr. Sergio Adams scheduled a meeting on Nov. 11, 2022 with himself, William Trudeau and the Traffic

Supervisor. Mr. Trudeau will install a traffic counter in front of the school for the month of December to monitor traffic. He will have the data analyzed and then share with us the results and safety measure the City can take to support student traffic.

- Dr. Haig met with Mr. Madelone, he informed her that there are 2 possible donors coming in for a tour of the school.

Office Report: presented and reviewed by the Board (attachment on file)

Instructional Report: presented and reviewed by the Board (attachment on file)

Middle School Principal Report: presented and reviewed by the Board (attachment on file)

Director of Student Services Report: presented and reviewed by the Board (attachment on file)

Operations Report: presented and reviewed by the Board (attachment on file)

New Business

None

Executive Session

None required

Motion: With no further business **Isaiah** James moved to adjourn the meeting. The motion was seconded by Dona Bulluck. The motion was carried unanimously.

Adjournment

Our Board Chair, Matthew Toporowski adjourned the meeting at 7:05 pm.

Respectfully Submitted,
By Tanya Ford-Otieno, Board Assistant